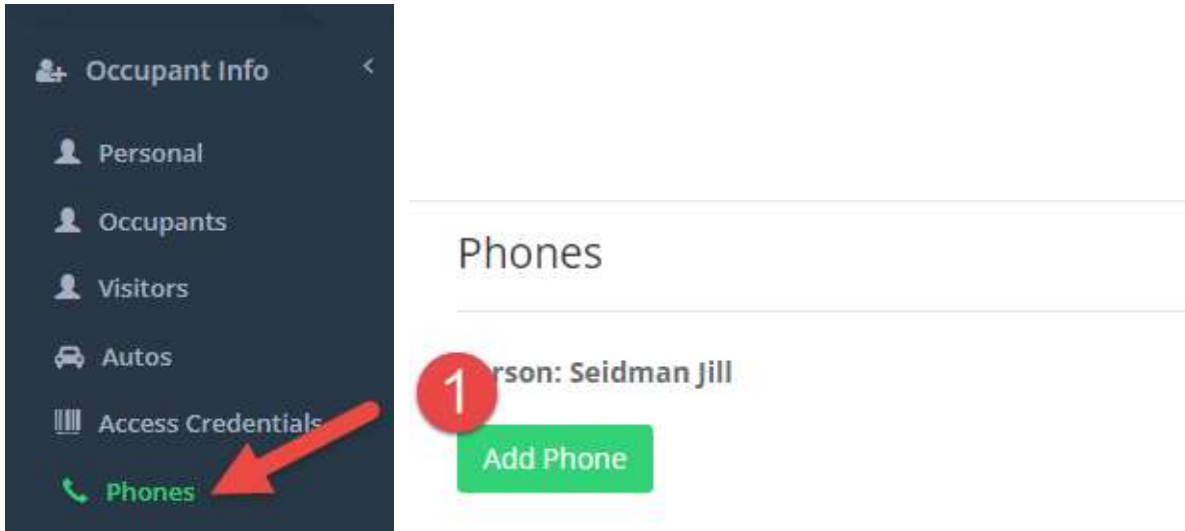# VISITOR NOTIFICATION

- ➤ Residents have the ability to receive an email or text message notifying them when their visitor has been checked-in at the guardhouse.

- ➤ **Option 1** - Email Notification:
  1. Click "**Add Email**"
  2. Enter the correct email address to receive the notification
  3. Select the **checkbox** Send email notification on admit

- ➤ **You can add as many email addresses as you wish.**

➢ **Option 2** – Text Notification:
    1. Click "**Add Phone**"
    2. Enter the correct phone number to receive the notification
    3. Select the **checkbox** send SMS on Guest Activity

Occupant Info   ‹

👤 Personal

👤 Occupants

👤 Visitors

🚗 Autos

|||| Access Credentials

📞 Phones

Phones

1   rson: Seidman Jill

Add Phone

Add Phone

Person: Seidman Jill

* Required field

Phone Number *   [   ]   2

Comment   [   ]

☐ Enable Recognition by Auto Attendant

☐ Send SMS on Guest Activity   3

➢ **You can add as many phone numbers as you wish.**

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